



January 1, 2012

ACH Deposits

Dear Property Owner:

Carod Properties is pleased to announce that we are now providing a new service to all of our clients. It is called an ACH Credit and it enables us to electronically transfer funds from our Bank of America account to your checking or savings account at any another institution.

This is a service that we are happy to provide at no additional costs to all of our clients, however your cooperation in getting the program up and running is essential. If you would like to participate, please send us a signed copy of this letter authorizing us to make said ACH deposit into your account along with a voided check or deposit slip. Please note that a deposit slip for a savings account can also be provided.

Also note we must receive all of these items by the end of January to ensure that we can get you started in by February. Failure to provide these items in a timely manner will result in you having a check mailed to you at the end of the month.

Thank you,

CAROD PROPERTIES

Account Holder(s) Name(s): _____ (*Your name here*)

I/We, _____, do hereby authorize Carod Properties to initiate credit entries to my/our banking account indicated below at the depository financial institution named below.

Receiving Depository Financial Institution: _____ (*Your banking institution's name*)

Routing number: _____ (*Specify transit routing number*)
Account number: _____ (*Specify which account you are authorizing to be credited*)

This authorization is to remain in full force and effect until Carod Properties has received written notification from above named account holder of its termination in such time and in such manner as to afford Carod Properties a reasonable opportunity to act on it.

Name(s): _____

Date: _____